

2025/26

UG Hall Admission

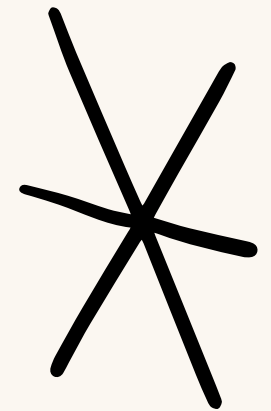
@Ma On Shan Compound

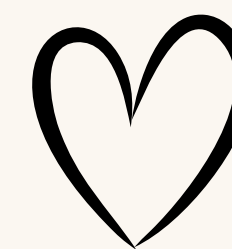




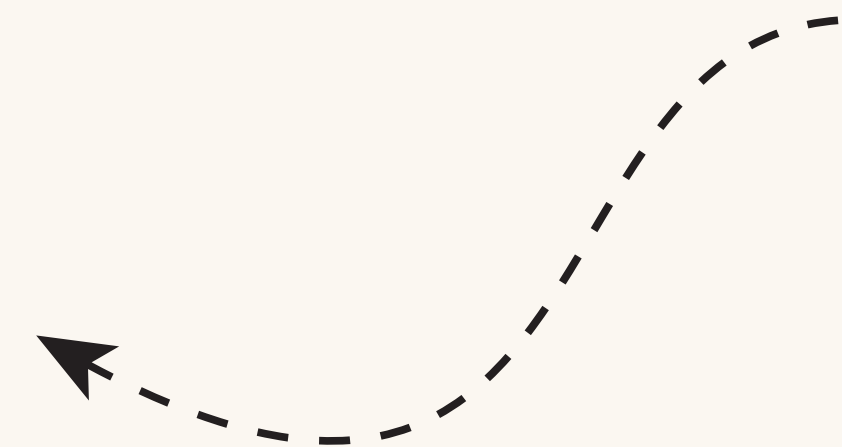
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2. Application Procedures
3. Appeal, Vetting & Room Assignment
4. Outbound Exchange Arrangements





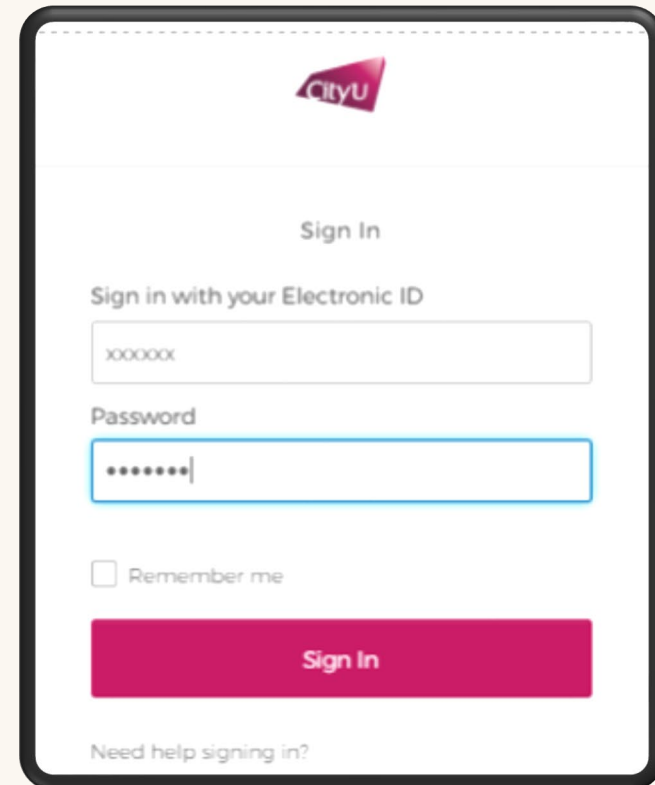
1. General Application Information



AIMS

is the only means for
Hall Admission/Application

**Hall Application is on a
yearly basis
(all should apply afresh!)**



The screenshot shows the CityU Sign In page. At the top is the CityU logo. Below it is the text "Sign In" and "Sign in with your Electronic ID". There are two input fields: one for the Electronic ID (containing "xxxxxx") and one for the Password (containing "*****"). Below the password field is a checkbox labeled "Remember me". At the bottom is a pink "Sign In" button. Below the button is a link that says "Need help signing in?".

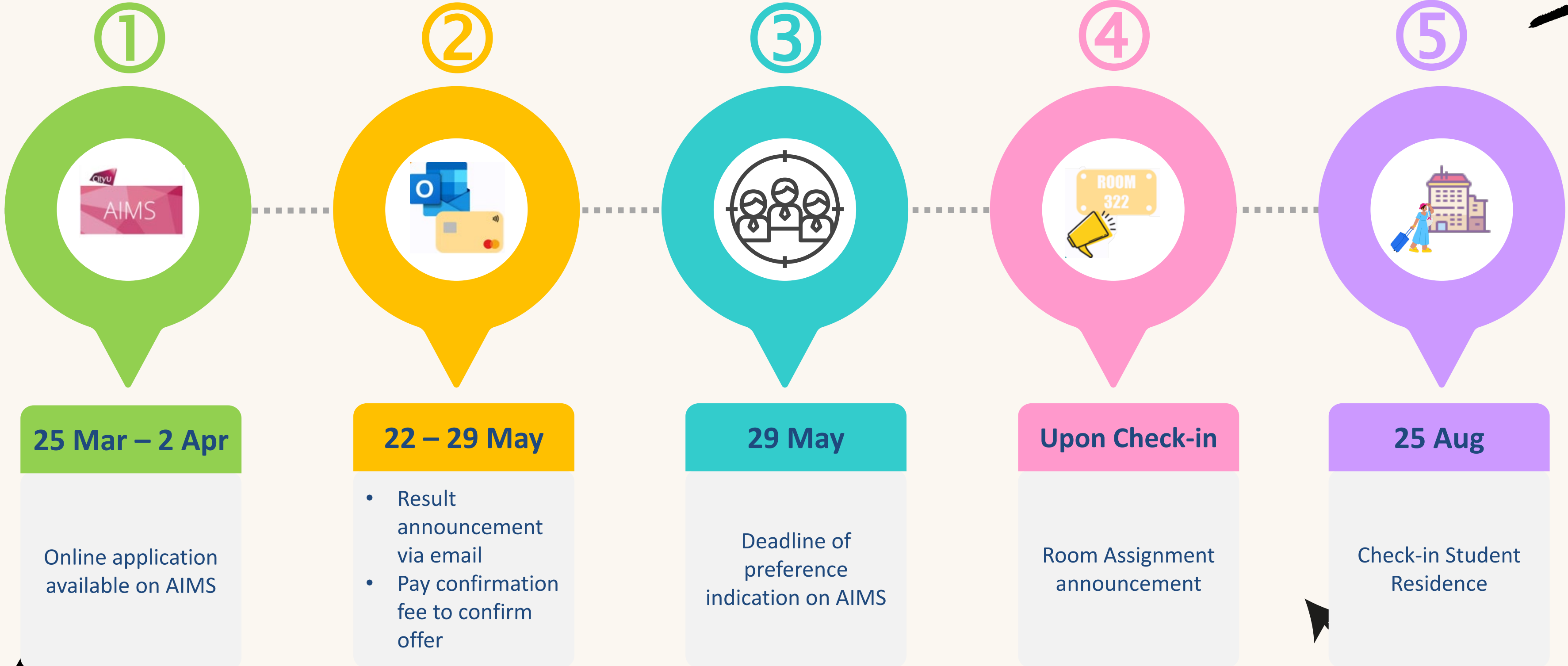
Deadline

2 April 2025, 23:59 HKT

*traffic jam (system) may happen in the last 10 minutes, better submit your application earlier. If you are unable to submit your application due to technical issue, it will be treated as late application.

Late / incomplete application will not be accepted!

Timeline



1. General Application Information

01. Eligibility

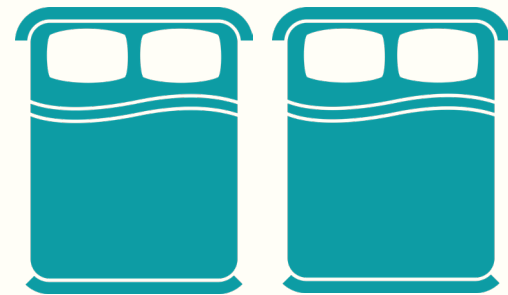
Full-time government-funded Bachelor's degree students

02. Allocation Criteria

	Local Students	Non-Local Students
Without hall experience or staying in hall less than 120 days	<ol style="list-style-type: none">1. Commuting time/Home size2. Leadership Qualities and Potential Contribution to Residence Life	<ol style="list-style-type: none">1. Leadership Qualities and Potential Contribution to Residence Life
Have stayed in hall equal to or more than 120 days	<ol style="list-style-type: none">1. RM's Recommendations2. Leadership Qualities and Potential Contribution to Residence Life <p><i>*For successful local/non-local students recommended by Residence Masters under the Recommendation, they will be assigned to the hall of the recommending Residence Master.</i></p>	

1. General Application Information

UG Hall Lodging Fee 2025/26

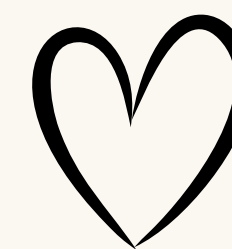


Rate for Double Room
(per person)

- Local students	
- Non-local student (cohort 2018 and beforehand)	\$16,500 / year
- Non-local students (cohort 2019 and thereafter)	\$19,800 / year

Residential period: 25 August 2025, 9am – 26 May 2026, 12noon

Hall lodging fee is payable in two instalments to cover the whole residential period. In general, the due date (tentative) of the **1st instalment is in September 2025** and the **2nd instalment is in January 2026.**



2. Application Procedures

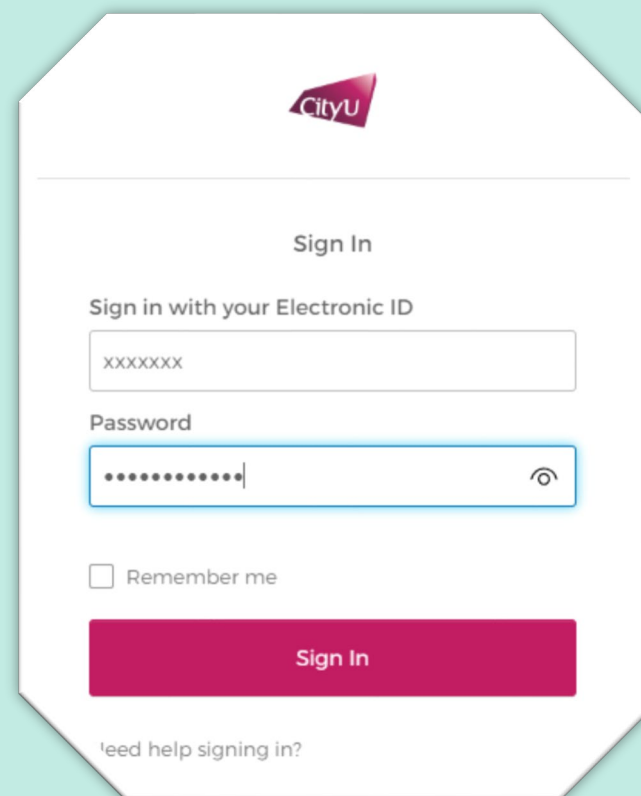




Action 1

Login AIMS to the application

Connecting to **AIMS**
 Sign in with your City University of Hong Kong account to access AIMS (SSO)



The screenshot shows the CityU Sign In page. At the top is the CityU logo. Below it is the text "Sign In" and "Sign in with your Electronic ID". There are two input fields: one for the Electronic ID (containing "xxxxxxx") and one for the Password (containing "*****" and a visibility toggle icon). Below the password field is a checkbox labeled "Remember me". At the bottom is a red "Sign In" button and a link that says "Need help signing in?"



Action 2

- Choose to apply Student Residence at MOS



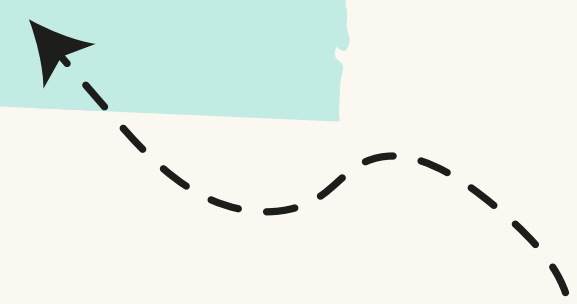
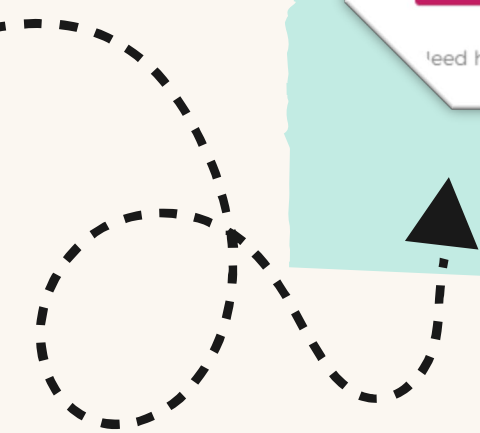
Action 3

Fill the Hall Application Form



Action 4

Submit the application before deadline



2. Application Procedure


Score A (for Local Student only)

Based on the ranking of one's combined score of "Home Environment and Commuting Time"



Home Environment

- State the home size including kitchen and bathroom (in **sq.ft**)
Public Rental Flats or Private Flats
- State the number of household members

Note:  Pets are NOT counted as household members



Commuting Time

- Choose district of home address (Students shall keep proof of their home address within the latest 3 months when/if necessary [i.e. 2 Jan 2025 to 2 Apr 2025])
- Information submitted should reflect your current situation during the application period
- If you don't have a valid address in Hong Kong, please email your situation to MOS compound:
srouga.mos@cityu.edu.hk

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Score B

a combined score of “Leadership Qualities and Potential Contribution to Residence Life”

(Validity Period: **September 2023 – June 2025**)

01.

Leadership Quality

To select the position with the highest score attained

04.

International/
Non-local Exchange Experience/
International Internship

02.

Academic Scholarship

Academic Scholarships/ Academic Prizes awarded by CityU or external organizations

including:

- 1st-3rd prizes/ Excellence/ Distinction/ 1st Honour in Overall Student of Year/ Academic Performance

excluding:

- Subject prizes
- Merits
- Semi-finalist

05.

Community Service organised by NGOs ≥ 10 hours

Community Service organised by NGOs ≥ 10 hours

excluding:

- one-off community service (< 10 hours) e.g. flag selling activity/ blood donation/ elderly visit
- student helper organised by schools/ private companies

03.

Special Achievements/ Awards

Special Achievements/ Awards attained in inter-varsity competitions in the areas of sports, music or arts

including:

- 1st-3rd (Gold-Bronze) prizes/ Excellence/ Distinction directly relate to Sports/ Music/ Arts in Inter-school/ District/ Regional Competitions

excluding:

- Personal Achievement e.g. ABRSM Exams
- Merits/ Participation
- Intra-school Competitions
- Semi-finalist

06.

Dean's /Principal's List

Pay attention:

- * Put in WRONG category, NO mark
- ** Declaration / Oath will NOT be accepted as proofs.



2. Application Procedures

Before completing the application form, please read the **notes** carefully by clicking [here](#):



**TO ALL
APPLICANTS**



All information provided by the applicants must be true, correct and complete. Submission of incorrect information is a misbehavior which may lead to disciplinary actions. You shall ensure all information is correct before submission, unintentional / careless mistake will not be accepted as the reason under vetting.

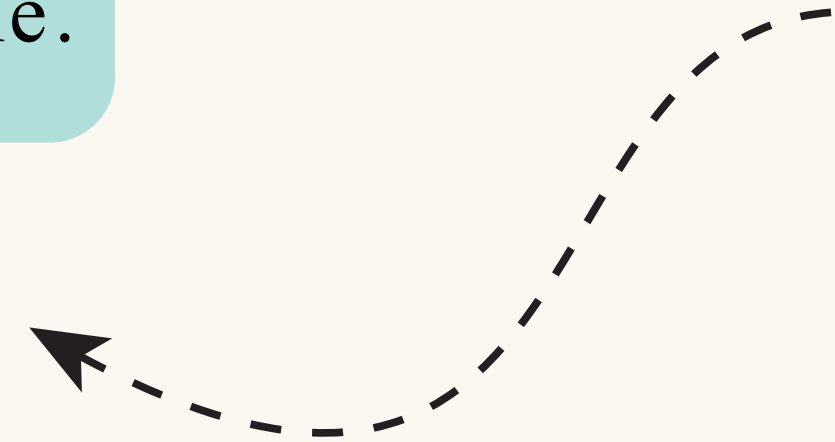
2. Application Procedures



Submit Application



Remember to click **“Submit Application”** after filling in all information before the application deadline.



2. Application Procedures



Your application reference number is **HMYC0018**. Please keep the number for future enquiry.

After application submission

1. The system will assign a unique reference number to your application. Please keep the **reference number** for future enquiry. If you have not received the reference number after submission, please email to SRO (srouga.mos@cityu.edu.hk) immediately.
2. You can edit your application data within the application period. No further amendment is allowed after the application deadline.
3. Please double check the change of information on AIMS after you have amended the data.



3. Appeal, Vetting & Room Assignment



3. Appeal, Vetting & Room Assignment



Appeal

- Appeal against one's application results can only be made to the Appeal Panel via AIMS to the Student Residence Office by a specific deadline (if any), but will only be considered with new/additional supporting documents.
- The decisions of the Appeal Panel will be final.



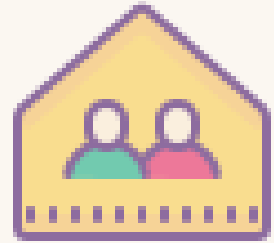
Vetting

- Vetting will be conducted by SRO throughout the application processing and residential period.
- Hall Application is an **HONEST** system. Students are required to submit true, accurate and correct information in AIMS.

Note: **DO** keep all document proofs relating to your hall application.

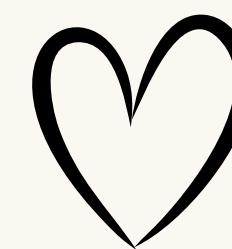
For more details, please visit [here](#).

3. Appeal, Vetting & Room Assignment



Room Assignment

- Rule of thumb: All applicants will be assigned to double-room double-occupancy.
- Applicants' preferences will be considered **as far as possible**.
- There is **no guarantee** that one will be assigned to a particular hall, unit, room type, or with a specific roommate. Final room assignment is subject to room availability and hall admission policies.
- SRO and the Residence Masters reserve the right to make alternative assignment decisions or re-assign students when necessary.
- **No room assignment will be made if applicants fail to confirm their hall offer.**

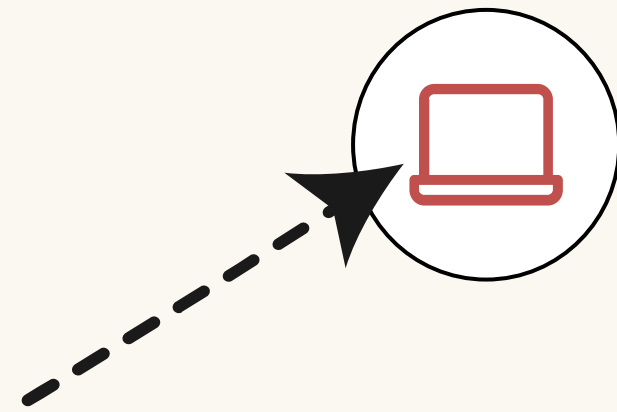


4. Outbound Exchange Arrangements

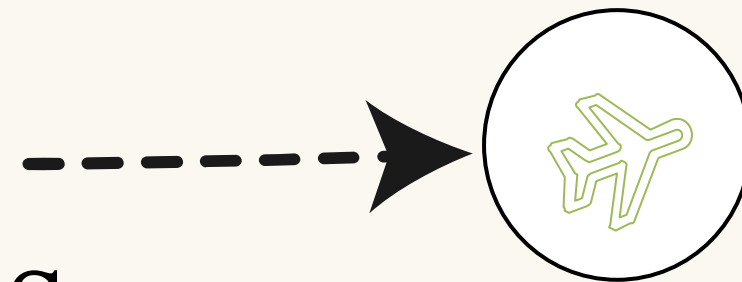


4. Outbound Exchange Arrangements

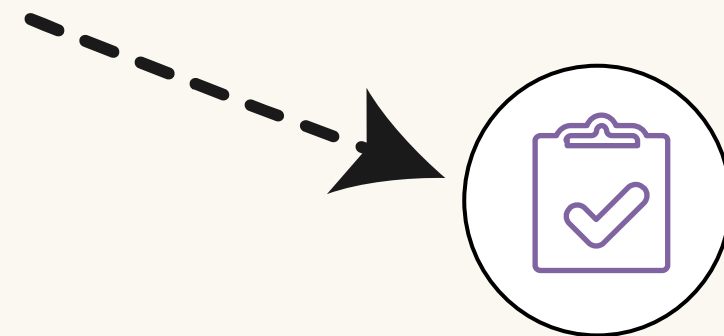
Basic Principles



If you wish to stay in Student Residence, DO submit hall application via AIMS to compete for a bedplace in this round as hall application is administered once a year for current students.



If your enrollment status in AIMS is “On formal exchange programme”, you are NOT eligible for hall residence during this period. You should check out from the hall residence and no refund of remaining hall lodging fee.



If you successfully get a place in 2025/26, you should follow the instructions on the next 2 pages.

4. Outbound Exchange Arrangements

For students who go for Outbound Exchange in Sem A



If you get a bedplace in 2025/26, for	
Confirmation Fee (non-refundable)	<ul style="list-style-type: none">● Pay the confirmation fee before a specific deadline to secure a bedplace in 2025/26● Use for offsetting hall lodging fee of Sem B● Will not be refunded if giving up bedplace in Sem B
Room Assignment of Sem A	<ul style="list-style-type: none">● No room assignment
Withdrawal of Sem A exchange programme due to any reason	<ul style="list-style-type: none">● Notify SRO before <u>1st week of August</u> with proof;● Will try to resume a Sem A bedplace subject to availability
Return to CityU for Sem B bedplace	<ul style="list-style-type: none">● SRO will contact you via email in <u>mid-October 2025</u> and you are required to follow the instruction in email to confirm your return
Room Assignment of Sem B	<ul style="list-style-type: none">● Only those students who replied successfully before a specific deadline will receive room assignments <u>upon Sem B check-in</u>.
Sem B Check-in	<ul style="list-style-type: none">● Starting from 5 January 2026, 9am

4. Outbound Exchange Arrangements

For students who go for Outbound Exchange in Sem B



If you get a bedplace in 2025/26, for	
Confirmation Fee (non-refundable)	<ul style="list-style-type: none">● Pay the confirmation fee before a specific deadline to secure a bedplace in 2025/26● Use for offsetting hall lodging fee of Sem A● Will not be refunded if giving up bedplace
Room Assignment of Sem A	<ul style="list-style-type: none">● Receive room assignment upon check-in
Sem A Mass Check-in	<ul style="list-style-type: none">● 25 - 27 August 2025
Go for Sem B exchange	<ul style="list-style-type: none">● Submit Application for Withdrawal from Student Residence (Sem B) by <u>17 November 2025</u> even though the offer has not been granted by the institution;<u>** Otherwise, you are liable for settling hall lodging fee of Sem B even you check out on or before 23 December 2025, 12 noon.</u>● Check-out by 23 December 2025, 12noon (last day of Sem A)
Withdrawal of Sem B exchange programme due to any reason	<ul style="list-style-type: none">● Notify SRO by <u>16 December 2025</u> (1 week before last day of Sem A)● Your hall application will be re-considered by SRO, subject to the availability



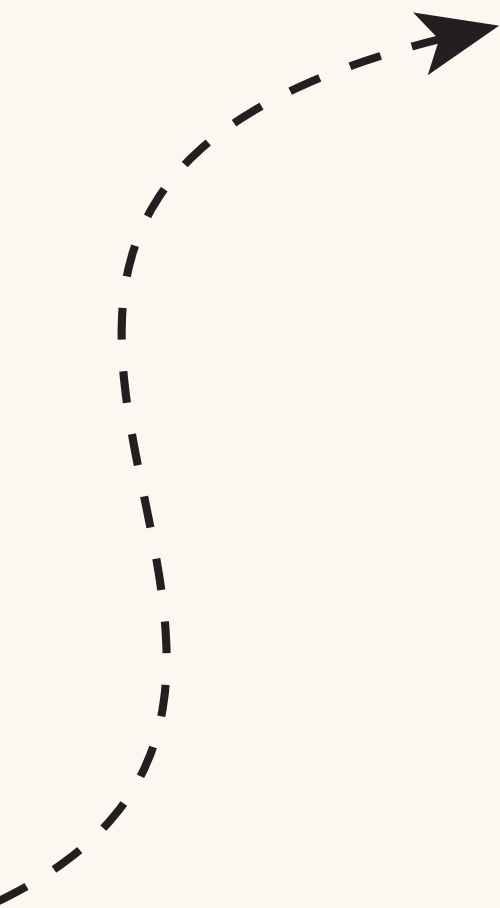
Reminder

Application Period

25 March – 2 April 2025 (23:59 HKT)

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Contact us



Ma On Shan Compound



Tel
(852) 3442-1200



Email
srouga.mos@cityu.edu.hk



Student Residence Office	
<u>Opening Hours</u>	
Mondays to Fridays:	9:00am - 1:00pm; 2:00pm - 5:30pm
Saturdays, Sundays and Public Holiday:	Closed