

**City University of Hong Kong  
Student Residence (Cornwall Street)**

**Regulations for Use of the Piano Rooms**

**1. Eligible Users**

Residents of the Student Residence at Cornwall Street of the City University of Hong Kong may make use of the Piano Rooms for practice.

**2. Opening Hours**

From 09:00 to 22:00 (Monday to Sunday)

**3. Booking**

Booking in advance should be made through the Security Counter of the respective hall. User late for 10 minutes will have his/ her booking forfeited.

**4. Use of Piano Rooms**

- a) User should approach the Security Counter with his/ her student I.D. card and resident card and report to the Counter after using the Piano Rooms;
- b) User **should not transfer the booking/ usage** to other university members or visitors;
- c) User should **NOT** bring along any visitors without prior permission;
- d) User should **NOT** make use of the Piano Rooms for private tuition of musical instruments;
- e) User should not move any musical instruments in Piano Rooms without prior permission;
- f) User **should not leave the room** unattended at any time during the booked period;
- g) Any damage of musical instruments, furniture or fixtures and fittings in the rooms should be reported to the SRO at once. In case of misuse, negligence or vandalism, user will be held responsible for the total cost incurred for repair or replacement.

5. User should also comply with the Regulations Governing Student Residence and the Hall Rules formulated by each hall.

6. These regulations may be revised from time to time by the University. The SRO reserves the absolute right to accept or reject any bookings to the Piano Rooms without the need to state reasons.