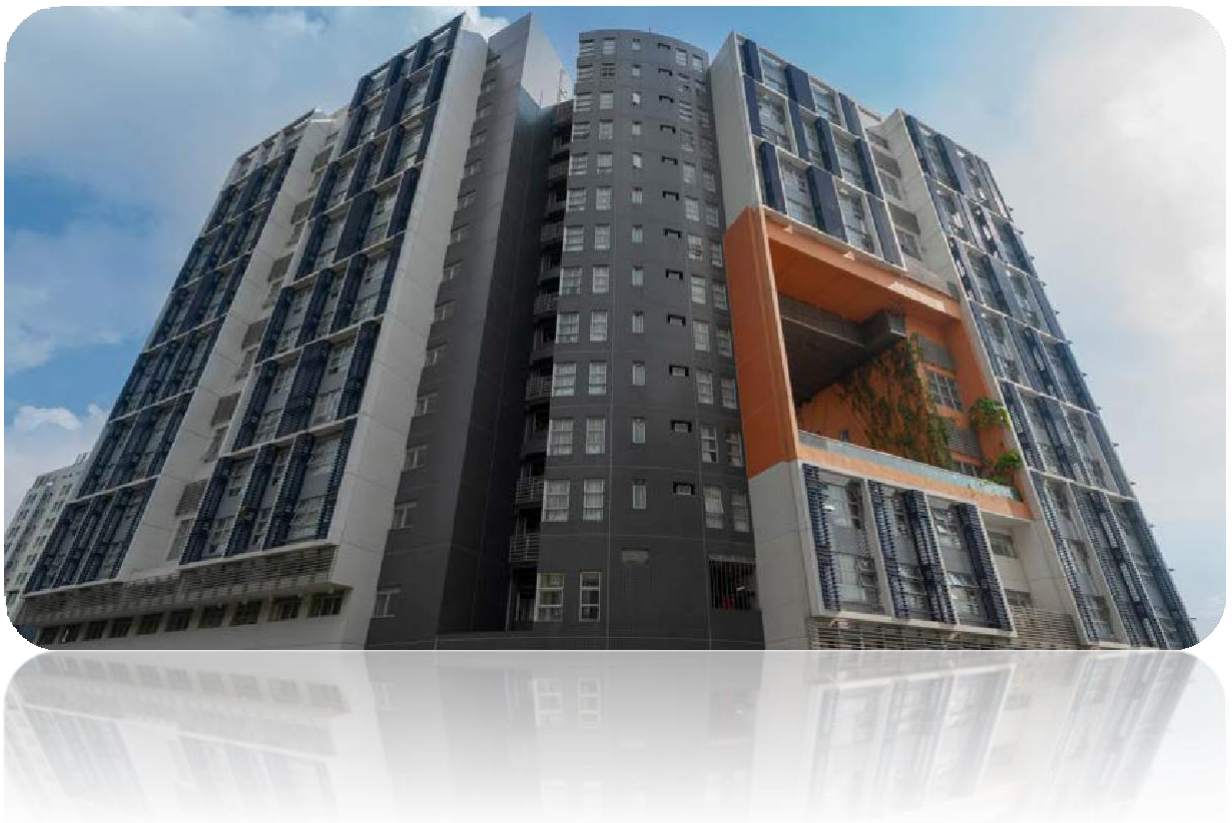




Student Residence Office

香港城市大學
City University of Hong Kong

USER GUIDE FOR SUMMER LETTING



@KLOWLOON TONG COMPOUND

BY

STUDENT RESIDENCE OFFICE (SRO)

WELCOME

This guide is intended for visitors who plan to stay in the Student Residence (SR) in Kowloon Tong Compound during summer. It provides some basic information about the services, facilities and tips

LOCATION



The Student Residence is located at:

22 Cornwall Street,
Student Residence of City
University of Hong Kong
(intersection of Cornwall
Street and Tat Chee
Avenue)

In Chinese:

九龍塘歌和老街 22 號,
香港城市大學學生宿舍
(歌和老街和達之路交界)

BEFORE ARRIVAL

- Bring your own daily hygiene necessities* (such as toothbrush/paste, cup, shampoo, shower gel & towel, slippers).
 - Prepare for some local currency
 - Prepare for Wi-Fi devices or phone cards where necessary.
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UPON ARRIVING HK

- If you need phone services during your trip in HK, you can get a phone card at convenience store.
- [Octopus](#) is a stored-value card which is accepted by almost all public transport, and at many restaurants (including those in CityU Campus) and other places including convenience stores, supermarkets and vending machines all over HK.
- SR is easily accessible by various forms of public transports, please refer to <https://www.cityu.edu.hk/sro/AboutStudentResidence/KLT/GettingToSR.htm>

UPON CHECK-IN/ CHECK-OUT

Check-in: after 15:00

Check-out: before 12:00 noon

Please go to the **SRO 24-hour Security Office** (located next to the main vehicle entrance) for check-in and check-out procedures.

24-hr Tel: 3442 1999 (For emergencies)



Late check-out is not acceptable. Full room rate will be charged for late check-out.

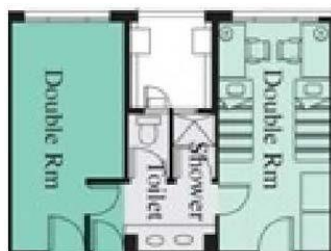
OPENING HOURS OF STUDENT RESIDENCE OFFICE

Monday – Friday 09 : 00 - 13 : 00 ; 14 : 00 - 17 : 30

Saturday, Sunday & Public Holidays close

Enquiry: 3442 1111

ROOM FACILITIES



OUR ROOMS

- All floors are co-ed
- Double-bed with shared toilet/shower in a suite composing 2 adjoining rooms; guests of the same gender will be assigned in the same suite
- Free air-conditioning
- Mattress with bedding (self-service)
- An extra set of bedding will be provided for guests who staying for over one week or longer for his/her own replacement and cleaning

CLEANING SERVICE

- Basic cleaning of the toilet/shower room will take place once a week.
- Cleaning equipment can be found at the Common Room of each floor. A vacuum cleaner can also be borrowed from the security counter on the Ground Floor of each hall.

INTERNET SERVICES



More details on

https://www.cityu.edu.hk/sro/FacilitiesProvision/network_connection.htm#03

FREE WI-FI SERVICE

Available at:

Student rooms, Common Room,
Mult-function Hall (A, B & C).

COMMUNAL FACILITIES

COMMON ROOM

Fridge

TV

Microwave oven

24-hour water boiler

Free Wi-Fi



LAUNDRY ROOM (SELF-SERVICE)

Washers

HK\$5 per washing cycle at 5.5 kg

Dryers

HK\$1 for every 4-minute

CATERING SERVICES



Should you require catering services during the summer letting period, kindly refer to the CityUHK Catering Outlets page for available options.

Click [here](#) for more detail

IMPORTANT NOTES

- Opening hours of the Entrance Gates in the Student Residence
 - Hall 10 07:00 – 23:00
 - Main Entrance 24-hour
 - Hi-bye Bridge 24-hour
- Each hall entrance will be closed between 02:00 and 07:00. Press the alarm to inform hall lobby security guard for access. You may be requiring to show your key card and passport before entering.
- Please switch off lights, air conditioners and any other facilities when not in use.
- Always bring your residence card with you. A fee will be levied for any replacement of lost / damaged card (HK\$100/card).
- Speak softly in quiet hours (11:00 pm – 7:00am).

PROHIBITED IN STUDENT RESIDENCE



No Smoking



No Pets



No illegal and/or dangerous drugs



No gambling of any form



No any type of ignition giving rise to a naked flame



No alcohol consumption



Speak softly in quiet hours (23:00 – 07:00)



No luggage concierge service provided



No room change without prior approval



Make sure your room inventories are in good condition, Report to your hall security if you find any loss or damage

SAFETY AND SECURITY

Protection of life and property is our highest priority. Your safety is of a great concern to us. If you are prepared, the safety and well-being of you will be ensured.

SAFETY REMINDER

- Student Residence gates will be closed during 00:00 to 07:00. Press the alarm to inform security for access. You may be required to show your key card and passport before entering. Please be patient and cooperative.
 - In case of injury or sickness, contact your organizer and security for assistance.
 - If Typhoon Signal No. 8 or above or the **RED/ BLACK** Rainstorm Warning is issued / hoisted, stay indoors and lock all windows.
 - Take care of accompanying children at all times.
 - Switch off lights, air conditioners and any other facilities when not in use.
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FIRE

1. Remain calm.
2. Alert persons nearby by shouting "Fire".
3. Evacuate immediately the threatened area.
4. Break the fire alarm glass.
5. Close doors to isolate fire and smoke.
6. Leave the building (follow EVACUATION Procedures).

SAFETY AND SECURITY INFORMATION

SECURITY

- Always bring your Hall Access and Residence Cards with you for hall and room access. You should keep your Hall Access and Residence cards in good condition and report to the Security Office (Student Residence) immediately if the card(s) is lost.
- Keep your valuables locked. Do not leave any valuable items unattended. Lock your door whenever you leave your rooms. No insurance cover for personal property.

Remarks: A fee will be levied for any replacement of lost/ damaged cards (**HK\$100**/card) and **HK\$20** for opening door.

USEFUL TELEPHONE NUMBERS

- | | |
|--|-----------|
| • Security Control Room 24-hour hotline (SR) | 3442 1999 |
| • CityUHK Campus Security Hotline | 3442 8888 |
| • Sham Shui Po Police Station | 3661 1646 |
| • Police / Fire Service / Ambulance | 999 |